



DEPARTMENT OF EDUCATION

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STATE SUPERINTENDENT
PUBLIC INSTRUCTION

To: All Child Nutrition Programs

From: Colleen Fillmore, PhD, RD, LD
Child Nutrition Programs Supervisor

Date: September 7, 2005

Subject: School Meals Programs: Verification Procedures and Hurricane Katrina
Policy Memo SP-05-25

We have been asked how areas affected by Hurricane Katrina should conduct verification. The following are the guidelines for School Year 2005-2006 concerning verification of free and reduced price applications:

- Local educational agencies that are in jurisdictions which are federally declared disaster areas are not required to do any verification;
- For those local educational agencies that have experienced an influx of students from areas affected by Hurricane Katrina, State agencies have the authority to extend the completion deadline to later in the school year or to waive it if warranted;
- Families who have been displaced due to Hurricane Katrina are not subject to verification because they are considered homeless;
- Further guidance will be coming on completion of the FNS-742, the School Food Authority Verification Summary Report.

Local educational agencies affected by Hurricane Katrina may submit August and September claims by December 31, 2005, without a request for waiver of the 60-day deadline due.

If there are any questions concerning this policy, please contact your Child Nutrition State agency office at 208-332-6820.